# **DOMESTIC SERVANT/EMPLOYEE VERIFICATION FORM**

## PART I

	SL. No	POLICE STATION	DISTRICT	
<u>DETA</u>	ILS OF SERVA	ANT/EMPLOYEE		
1.		rvant/Employee (with alias, if any)		
2.	Father's Name _			
3.	Mother's Name			Photograph of
4.	Place & Date of	Birth		Servant/Employee
5.	Language spoke	en		
6.	Permanent AddressVill			_
	PO	P.S	District	
	State	Country	Tel	
7.	Details of identi	fication proof like Ration Card/Driving	ng Licence/I.Card, if any _	
8.	Name & Addres	ss of the Sarpanch		
9.				
10.	. Name & address	s of previous employer in Delhi		
			Tel. N	o
11.	. Date since when	ı employed		

12. A spe	12. A specialization obtained in which area of domestic help like :-				
(i)	Cooking				
(ii)	Dusting & Utensil cleaning				
(iii)	Outdoor works				
(iv)	Attending guest/visitors				
(v)	Attending phone calls				
(vi)	Any other (Please specify)				
13. <u>DESC</u>	CRIPTION OF EMPLOYEE				
(i) Heigh	t(ii) Built(iii) Eyes				
(iv) Hairs	(v) Complexion(vi) Tatoo Marks				
(vii)	Other identification Marks				
(viii)	Deformity or peculiarity if any				
(ix)Petwo	ords of speech(x) Physical Built				
(x) Handy	writing specimen				
(xi)Signat	ture of the employee/servant				
14. Name	& Local Address of Relatives & Friends in Delhi				
	Address & Telphone No				
•					
<b>16. DET</b> <i>A</i>	AILS OF EMPLOYER				
Name, Address & Telephone No.					

#### PART – II - A

### FINGER PRINT IMPRESSION OF EMPLOYEE/SERVANT

(voluntarily given to the employer) (To be filled up by Employer only)

1.	Full name with aliases					
2.	Father's or husband's Name					
3.	Address					
4.	4. Police Station Sl. No					
FIN	GER PRINT IMI	PRESSION OF SE	CRVANT/EMPLOY	EE		
			RIGHT HAND			
	Right Thumb	Right Index	Right Middle	Right Ring	Right Little	
		<u> </u>	1	<u> </u>		
Г			LEFT HAND			
_	Left HAND  Left Little Left Ring Left Middle Left Index Left Thumb					

Signature of employee

Signature of employer

#### PART II – B

RIGHT HAND IMPRESSION OF THE SERVANT/EMPLOYEE				
Plain prints of four fingers & thumbs taken simultaneously				

(Voluntarily given to the employer) (To be filled up by Employer only)

Signature of employee

Signature of employer

#### PART II – C

LEFT HAND IMPRESSION OF THE SERVANT/EMPLOYEE				
Plain prints of four fingers & thumbs taken simultaneously				

(Voluntarily given to the employer) (To be filled up by Employer only)

Signature of employee

Signature of employer

#### FOR POLICE USE ONLY PART – III

1.	Form Prepared by				
	Name :		Rank		
	Range No.		PIS No		
	Police Station		District		
2.	Result of verification	from CRO			
3.	Result of verification .	from Finger Print Bureau			
4.					
5.	5. Result of verification from the concerned Police Station(of Delhi to be done local PS)				
6.	Details of verification	form sent to DCP office for	enquiry from SHO Home Town		
PS		District	State		
De	spatch No	Date			
			S.H.O		
7.	Result of verification	from home town /Date & de	tails of verification received from home	town	
			S.H.O		
X	XXXX	xxxx ACKNOWLEGE	-XXXXXXX	·X	
Receiv	ved Servant/Employee	verification form from Sh./S	mt		
n favo	our of Sh./Smt.		on		

Signature of Duty officer PS \_\_\_\_